

**SEELEY LAKE WATER DISTRICT**  
**MONTHLY BOARD MEETING**

April 29, 2010

**Attendance:**

Walter Hill	President	<b>PRESENT</b>
Glen Morin	Vice-President	<b>PRESENT</b>
Kim Grover	Director	<b>ABSENT</b>
Todd Johnson	Director	<b>PRESENT</b>
Charlie Hahn	Director	<b>PRESENT</b>
Vincent Chappell	General Manager	<b>ABSENT</b>
Felicity Derry	Secretary	<b>PRESENT</b>
Tammy Lewis	Operator	<b>PRESENT</b>

**OPENING:**

The meeting was brought to order at 5:27pm at the Water District.

**PUBLIC COMMENTS:**

None

**MINUTES:**

The minutes for the March 25, 2010 meeting were presented to the Board.

Morin moved to accept the March 25, 2010 minutes as presented. Hahn seconded the motion, which was then passed.

**FINANCIAL REPORTS:**

March 2010

Johnson noted that water sales were down this month and year to date they were down \$5,000. Hopefully that will be made up during the summer. Quarterly testing elevated the testing expense and the majority of office expenses were postage. Repairs and maintenance were mainly snow plowing and sanding the road. The annual interest for the CD was added this month. All of the accounts looked good. The majority of the adjustments were Board approved write-offs. There was nothing out of the ordinary in the check detail. All of the checks had two signatures and the credit card statement was in order.

Johnson moved to accept the March financial report. Morin seconded the motion, which was then passed.

## **DELINQUENCY REPORT:**

### April 2010

The Board reviewed the delinquency report.

Morin moved to approve the April 2010 delinquency report. Hahn seconded the motion, which was then passed.

## **OPERATIONS REPORT:**

### April 2010

Lewis noted that Neely Electric had been back to finish the alarm system and most of the programming for the plant. The engineers and DEQ have not resolved the issue with the chlorine boost station. Chappell did a presentation for the 5<sup>th</sup> grade class. The class all made filters to clean dirty water and have been invited to tour the plant. It was fun and a good way to get the kids interested in water.

We completed a tap and made budget for that category. The leaky curb box on Shoreline Court was fixed. It was on the District's side. Unfortunately a power line was hit during the dig. The fire hydrants were flushed. There were a couple of the obsolete fire hydrants on Double Arrow Phase II that might need to be replaced, as we cannot get parts for them.

Tentatively the project is supposed to start up again June 1, 2010. There is a start up meeting on Wednesday May 19, 2010 at 10:00am. Hill requested that the date be changed to Thursday May 20, 2010. DAC worked at the plant and around town for three days doing clean up. K/3 still has some things to do.

Derry and Lewis informed the Board that Chappell had suggested taking the carpet out, as it was not the most practical surface, and to seal or paint the concrete. It would be a good idea to do this before the workstations arrive. The Board left it up to the District personnel.

Hill noted that the water loss was 893,000 gallons. Lewis said that when they were flushing hydrants they found one that was leaking, but not that much. There is no real explanation for the leak to be slowly creeping up.

Hahn moved to accept the manager's report for April 2010. Johnson seconded the motion, which was then passed.

## **OLD BUSINESS:**

### Project Update

#### TD&H Invoice

Derry informed the Board that they had not received all of the supporting documentation for the invoices, one of which was tabled last month. Johnson moved to table the two invoices. The Board discussed the credit for the asphalt and agreed that TD&H should refund the money to the District in the form of a check as the auditor had requested.

The Board reviewed the project update.

Hahn moved to approve the project update. Johnson seconded the motion, which was then passed.

### **Consolidated Lots**

Derry informed the Board that 10–15 lots had been combined and therefore the District had lost the revenue from those accounts. There are a handful of lots that are potentially going to be combined. Chappell was reviewing the debt services deficit. The District is not billing the amount required by the funding agencies. The thought was that maybe the District should approach the people that had been turned down for subdivisions previously. Because these lots had been consolidated the water rights for these lots have been freed and could potentially be transferred to lots that have been subdivided. Hill requested firm numbers so the subject could be reviewed further.

### **Water Rights**

None.

### **Orion Radios**

Lewis informed the Board that seven of the problem radios for reading the meters had been pulled after they were read. They were sent to the company for further investigation and then the company will give us their analysis. There are 80 radios that are problematic and should be pulled, another 200-300 that are not reading well, and only about 150 reading normally. The current thought is that the signal is not strong enough. They are under warranty; however there is the cost of mailing them back. Next month there should be some answers.

## **NEW BUSINESS:**

### **Correspondence**

**Jim Teafoe** asked that the Board waive 1 late fee. The Board agreed to waive one late fee.

**John Richards** this letter and Chappell's reply were included for the Board's information.

**Allen Woodward** thinks he should not be charged for his property. He is one of the new accounts that had recently begun to be billed. The Board agreed to waive the late fee.

**Julie Lapham** had a leak and fixed it right away. The Board agreed to the usual leak adjustment.

**Georgia Mullenax** requested to waive a late fee due to medical issues. The Board agreed to waive the late fee.

Derry informed the Board that the audit was in review and there should be a report by the next meeting.

**NEXT REGULARLY SCHEDULED MEETING:**

The next regular board meeting will be held on May 27, 2010.

**ADJOURNMENT:**

Hahn adjourned the meeting at 6:14pm.

Attest:

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Walter Hill, President

-And-

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Vincent Chappell, General Manager