

SEELEY LAKE MISSOULA COUNTY SEWER DISTRICT
Board of Directors Meeting
October 15, 2009

Attendance:

Glen Morin	President	PRESENT	Tom Morris	Director	PRESENT
Dave Whitesitt	Vice-President	PRESENT	Ralph Kloser	Manager	PRESENT
Bob Skiles	Director	ABSENT	Felicity Derry	Secretary	ABSENT
Scott Smith	Director	PRESENT*	Randy Gordon	Consultant	PRESENT (6:31pm)
			Walter Hill	Advisor	PRESENT (6:14pm)

OPENING

The meeting was called to order at 5:30pm by President, Glen Morin at the Barn, located on Highway 83 N.

MINUTES OF SEPTEMBER 17, 2009 MEETING

Tom Morris moved to approve the minutes with the following correction on the Page 5. Remove *“Tom Morris was ok with it”* and replace with *“Tom Morris had concern as to how low income people would pay for the stubs”*. Scott Smith seconded. The motion passed unanimously.

FINANCIAL REPORT

Bills

Glen Morin presented the bills to the Board.

1.	RTK & Associates	Inv#85	\$	550.00
2.	Secretary Felicity Derry		\$	75.00
3.	Seeley Lake Water District – Bookkeeping	Inv#43	\$	22.50
4.	Rock-N-Horse Ranch LLC (September)		\$	1670.82

Total \$2,318.32

Ralph Kloser said that Randy Gordon would be bringing his billing detail as it was scrambled when he received it on his computer. Tom Morris questioned if the Rock-N-Horse Ranch bill was for August. Ralph Kloser confirmed that was an error and it should have read September.

Scott Smith moved to pay the bills, noting that the Rock-H-Horse Ranch invoice was for September and that the billing detail will be provided to the Board. Any changes will be made in the October payment. Tom Morris seconded. The motion passed unanimously.

*Left at 7:00pm

Financial Statements

Ralph Kloser presented a financial report for August 2009 and September 2009. The Board discussed the payment of Rock-N-Horse Ranch being in a different month than the work was performed. Ralph Kloser suggested consulting a CPA on this matter.

Ralph Kloser informed the Board that Randy Gordon had some travel and office supplies in his bills and they need to be reallocated to the correct categories.

Tom Morris moved to table the financial reports for August and September 2009 until the CPA has given clarification. Glen Morin said that he thought the financial statements could be approved unless the CPA changes the way the bookkeeping is done, Tom Morris seconded. The motion passed unanimously.

CORRESPONDENCE

RTK and Associates notified the Board that Ralph Kloser would not be renewing his contract for 2010. Ralph Kloser noted that his hours had decreased and Felicity Derry and Randy Gordon could handle it. Tom Morris noted that Ralph Kloser has gone above and beyond and received minimum compensation and there will come a time that his knowledge and contacts will be critical. Dave Whitesitt questioned if the District had the funds to pay Randy Gordon next year. Glen Morin replied that it would be up to Randy Gordon to find funding. The Board discussed finding a way to keep Ralph Kloser on as an advisor and performing some checks and balances. Tom Morris said that he appreciated everything that Ralph Kloser has done for the District and thanked him.

CONTRACT MANAGERS REPORT

Ralph Kloser circulated his report.

Scott Smith moved to accept the contract manager's report, Tom Morris seconded. The motion passed unanimously.

CONSULTANT'S REPORT

Glen Morin noted that Randy Gordon had not arrived and his report would be tabled until the next meeting.

OLD BUSINESS

None

NEW BUSINESS

Amend 9-02-2009 Resolution

Ralph Kloser noted that Tom Morris and Dave Whitesitt were absent for the meeting where the resolution was passed. To add their two signatures on to the resolution there would need to be an amendment. Tom Morris said that they did not get notified about the meeting, so it looks like he and Dave Whitesitt are opposed to it. This is absolutely not the truth.

Scott Smith motioned to amend the 9-02-2009 resolution to add the signatures of Tom Morris and Dave Whitesitt. Tom Morris seconded the motion. The motion passed unanimously.

2010 Draft Budget

Ralph Kloser informed the Board that he had met with Randy Gordon and Felicity Derry to review the 2010 budget and would have a draft budget for the November meeting. The Board discussed Ralph Kloser doing some administrative work and including that cost in the 2010 budget. Ralph Kloser questioned what the Board wanted him to do. Glen Morin said that they were grooming Randy Gordon for the manager's position and questioned being able to justify paying Ralph Kloser also.

Land Acquisition

Dave Whitesitt thought that the Board should give Randy Gordon more direction. Scott Smith said that Randy Gordon has years of experience in sewer systems. He has been doing what the Board has directed him to do. Dave Whitesitt said that the first job was to find a site. Randy Gordon had proposed a site on Forest Service land that is closer to a creek and the lake than the previous site, which the Forest Service rejected. There was not a chance that the new site will be approved, it is a terrible location. He should be looking at some alternative sites such as the land across the river, which had previously been rejected because it was too small for the lagoons. Glen Morin said it was State land and they would not give the District land. The Forest Service has indicated that they will, the SBR changes the allowed proximity to a creek or lake. Randy Gordon has sent a letter to the Forest Service requesting the permit so that the District can move forward. It looks like an excellent location. Tom Morris said that the District needs a letter of intent to lease from the Forest Service. If the Federal Government grants the District the lease, will they assume when Big Larch Campground is added to the system it will be at no cost. That would have to be figured in to the finance package and then they will have to pay a fee just as they do for other utilities. Walt Hill added that the Forest Service has granted a special use permit to the Water District. The Forest Service pays what the Water District bills them for water every month. They have not expected anything in return for the additional land in the amendment of the special use permit for the project. State lands are a different story.

PUBLIC COMMENT

None.

NEXT REGULAR MEETING:

Scheduled for November 19, 2009

Randy Gordon arrived and gave the Board his report. Randy Gordon noted that the District has to have a leased site in order to receive funding. He wrote a letter informing the Forest Service that the District wanted to proceed with the lease before the debt election.

The USDA funding requires a better environmental report. He has contacted Dave Aune to give him a scope of work and a price for this.

The District did not get the appropriation, but will receive approximately \$200,000 - 240,000 from WRDA. He is still exploring the CDBG grant and believes that he can use the STAG and WRDA funds, matched with the DNRC and TSEP funds to pay for the design. The system can be designed and if it is not built for a couple of years the system will not change in that time.

He spoke with the Missoula County Director of Public works about the survey package and what has to be done to work in their right-of-ways. The Water District is having some issues due to poor communication between the County and the engineer. Randy Gordon also proposed sharing the cost of the surveying with Missoula County, as it would be mutually beneficial. Most of the funding for projects will pay to put back the road for the width of the trench, but not for the entire road. He spoke to Missoula County about sharing the cost with them.

Randy Gordon attended a meeting with the funding agencies and was surprised how much they knew about the project and how willing they were to help get it done. We will have a lot of help with the grant applications and the appropriations. He will put in for 3 planning grants that would pay for grant writing or engineering.

He has been keeping the Pathfinder up to date with the District's progress.

The by-laws have been scanned for the website. The Board discussed using the audio of the meetings on the website and also Board education.

Randy Gordon will give a report to the Community Council for the infrastructure newsletter.

The information booth at the Tamarack Festival went well. Numerous people asked some very good questions.

Scott Smith left at 7:00pm

Liz Mullins, State Lands, emailed back that the State would not fight paying the yearly assessment.

The District will need to put out a request for proposals (RFP) that will extend all the way through the close out of the project.

Tom Morris moved to accept the Randy Gordon's report, Dave Whitesitt seconded. The motion passed unanimously.

ADJOURNMENT:

The meeting was adjourned by Glen Morin at 7:14pm

Attest:

Glen Morin, President

Felicity Derry, Secretary