

SEELEY LAKE MISSOULA COUNTY SEWER DISTRICT

Special Board of Directors Meeting

May 1, 2009

Attendance:

Glen Morin	President	PRESENT	Ralph Kloser	Manager	PRESENT
Dave Whitesitt	Vice-President	PRESENT	Felicity Derry	Secretary	ABSENT
Bob Skiles	Director	PRESENT	Scott Smith	Director	PRESENT
Tom Morris	Director	PRESENT	Walter Hill	Advisor	PRESENT

OPENING

The meeting was called to order at 5:05pm by President, Glen Morin at Pyramid Mountain Lumber, Inc., located at 379 Boy Scout Road.

BILLS

Ralph Kloser informed the Board that an invoice had been received from the Community Hall for the Commissioners Hearing in the amount of \$25 and a \$50 refundable deposit if the hall is left clean.

Tom Morris moved to approve payment of the bill and deposit for the Community Hall, Bob Skiles seconded. The motion passed unanimously.

Ralph Kloser distributed an email to the Board between Marnie Russ and Dave Aune. He also passed out to Board the notice of the County Commissioners Hearing that will be posted around town.

NEW BUSINESS

Narrative for Fee Assessment Hearing

Ralph Kloser distributed the narrative to the Board. The District's budget and financial statement have already been sent to the County Commissioners. This narrative is the only thing that the Commissioners are waiting for. The Board discussed the narrative and made several minor changes. Ralph Kloser said that he would make the changes and send it to the Commissioners early next week.

Glen Morin requested that local groups such as the Community Council be notified of the hearing. Ralph Kloser suggested calling Addrien Marx. Walter Hill informed the Board that she would be out of town next week. He would mention it to the Council at the next meeting. The Board requested that Vince Chappell be invited to answer any questions about the water testing. Glen Morin informed the Board that he would be unable to attend the hearing and requested that one of the other Board members lead the meeting. Dave Whitesitt said that he should be back from a doctor appointment, but could not guarantee it. Tom Morris said that he had another meeting scheduled, but would step up if Dave Whitesitt was unable to make the meeting. Tom Morris requested that copies of the narrative, budget and financial statement be available to hand out to the public at the hearing.

Hiring a Manager

Glen Morin informed the Board that Randy Gordon had expressed a great deal of interest. Glen Morin read through Randy Gordon's resume with the Board. The Board discussed the best way to contract with a manager. Ralph Kloser suggested that the District contract with the manager in the same way they do with him. The Board discussed what the position should entail. Scott Smith expressed concern that Randy Gordon was not a certified engineer and therefore could not sign off on the plans. Walter Hill asked the Board how detailed they wanted the plan review to be and if it would encompass the financial strategy. Dave Whitesitt said that it would be better to have an operator review the preliminary engineering and design. Bob Skiles did not think that the District had the funds to hire a certified engineer. The Board wanted a second opinion and not necessarily a rubber stamp. Therefore they should hear what Randy Gordon has to say.

Scott Smith said that the District needs a business plan. Glen Morin agreed that the person hired would be directed by the Board and needed to be able to run with the project. The Board agreed that Randy Gordon's references and education should be checked.

Scott Smith moved to contact Randy Gordon's references and school and interview him at the next meeting to review the PER. Dave Whitesitt seconded. The motion passed unanimously.

Ralph Kloser said that he met with Glen Morin and Vince Chappell and formed a job description. Ralph Kloser also brought copies of the contract that he works under. The job description could be added to this as an addendum. Tom Morris recommended that the contract be for a specific amount of time. Ralph Kloser suggested that the Board ask Randy Gordon if he can review the PER from both the funding strategy as well as the technical aspects and form a timeline for the grants.

Scott Smith suggested finding a similar sewer project in Montana or Idaho and find out how they funded their project. This could be used as a model to work from. Ralph Kloser said that the problem from the beginning has been that our project is different. The majority of the other projects are for expansion or to add on to systems. There are very few projects that start from the ground up. This is why the current grant funding falls short of the District's needs.

Ralph Kloser asked the Board to clarify the questions they want to ask Randy Gordon. The Board agreed Ralph Kloser should give Randy Gordon a copy of the PER prior to the interview. Ralph Kloser asked Glen Morin if he has a copy of the updated PER. Scott Smith has Glen Morin's copy. He will drop it off at the shop on Monday. Glen Morin asked Ralph Kloser to check Randy Gordon's references. Bob Skiles asked Ralph Kloser to call the Spokane Community College. The Board agreed on the following questions:

1. Review the 2008 PER, which includes the preliminary design, the funding strategy and the treatment site.

Tom Morris suggested sending Great West a couple of memory sticks for them to put the electronic version of the PER on to. It would be much more convenient. Glen Morin said that he had asked Great West about that and they said they do not have an electronic version of the PER. The Board found that hard to believe. The PER is the property of the District.

Tom Morris spoke to Gary Rice about the project. He is a civil engineer and would be happy to look over it; however he has no expertise sewer systems. He would like to help the District and does not necessarily want to get paid for it. Glen Morin spoke to Scott Gossard about this also. He would like to see the PER. Glen Morin asked Ralph Kloser request the electronic version of the PER from Great West.

PUBLIC COMMENT

None.

NEXT REGULAR MEETING:

Scheduled for May 14, 2009

ADJOURMENT:

Tom Morris adjourned the meeting at 6:15pm

Attest:

Glen Morin, President

Felicity Derry, Secretary