

SEELEY LAKE-SWAN VALLEY HOSPITAL DISTRICT

Board of Trustees Meeting Minutes

December 13, 2010

In Attendance

Trustees: Jeff Aresty, Traci Jasnicky, Twyla Johnson, Mary Ann Morin, Karen Pratt

Board Clerk: Marty Kux

St. Patrick Hospital representative: Jim Gillhouse

Seeley Swan Medical Center representative: Eric Edwards, FNP

Board Members Absent: None

Call to Order

The regular monthly Seeley-Swan Hospital District Board meeting was called to order by Board Chair Mary Ann Morin at 5:10 P.M. at the SSMC clinic conference room.

Public Comments on Agenda Items: None.

Minutes: Minutes from the November 6, 2010, regular Board meeting and the November 29, 2010, special Board meeting were unanimously approved as written.

Financial Statements and Payables: A financial statement reflecting the October, 2010, income, expenses, and account balance was unanimously approved, as were checks to Caron Corporation for the October tax levy payment, to Jeff Aresty as reimbursement for a gift card for outgoing Trustee Marianne Judge, to Travelers for the annual business insurance policy premium, and to Valley Bookkeeping for October and November services.

Old Business

- 1) Progress on Female Provider: Jim Gillhouse, SSMC Practice Manager, reported that Heather Harrington, P.A., will begin practicing at the clinic on the first and third Mondays commencing in January 2011.
- 2) Letter of Support: Additional letters of support for the Partnership Health Center's New Access Point Grant application for dental and mental health services in Seeley Lake were gathered for delivery to PHC's Executive Director Kim Mansch by Gillhouse.
- 3) Lease Agreement: the SSHD Board unanimously agreed to rescind the motion passed at the special Board meeting of November 29, 2010, which approved the Third Addendum of the Lease Agreement with the addition of the words "and Lessor" in Section 3. In its place, the Board unanimously approved a motion to accept a revised Third Addendum which simply states that the existing Lease Agreement is extended for six months.

New Business

- 1) SPH Report: Gillhouse updated his report from the last regular meeting regarding Providence Health & Services conversion to EPIC software. It is now anticipated that this all-inclusive system of medical and business records for hospital and clinics will be in place at the Seeley Swan Medical Center by the first quarter of 2012.
- 2) Clinic Financials & Activities: Gillhouse provided a statistical "dashboard" report for year-to-date clinic activities through October, together with an October and year-to-date Profit and Loss statement and graphs showing trends of office visits, RVU's, and charges over the past 2-4 years.

3) Management Report: Gillhouse reported that a new position of Office Coordinator for the Seeley and Frenchtown clinics is being considered. The individual holding that position will be responsible to him as Practice Manager. He also reported that a grant from the SPH Foundation will provide funding for a diabetes care program commencing in early February. As this program develops, there will be opportunities for both individual and group sessions with a trained specialist, and possibly some teleconferencing sessions. In relation to the SPH Foundation Grant, Trustee Karen Pratt described the 4th grade nordic ski program at the SL Elementary School and inquired as to the possibility of funding assistance. A total of \$3,500 is needed to provide cross country ski equipment for each 4th grader. After discussion, the Board unanimously voted to provide \$1,000 toward this program. Trustees Twyla Johnson and Traci Jasnicky will arrange for public delivery of the check to SLES Superintendent Chris Stout. It was also noted that two more medical articles by provider Eric Edwards are ready for publication in the Pathfinder.

4) Quality Improvement: None.

5) Chair Report:

a.) Advisory Committee Input: Morin reported that Advisory Committee Chair Walt Hill has asked that a meeting with Beehive Homes owner Ty Harding be scheduled at a time when the SSHD and SSMC Boards can meet with the Advisory Committee. This will be attempted in January or February 2011. At Hill's suggestion, the Board authorized Morin to contact Pam Forder of Condon regarding her availability to join the Advisory Committee.

b.) Thank You for Marianne Judge: Morin passed around a thank you from Judge for the gift card.

c.) Scope of Practice Agreement Input: tabled until January meeting.

d.) District Boundaries: Morin provided a map created by Missoula County Rural Initiatives depicting the boundaries of the Hospital District.

6) Practitioner Report: FNP Eric Edwards reported the the X-ray machine is working again. The spirometer, which is intended to measure pulmonary function, is capable of only a portion of the testing Edwards would like it to perform. Gillhouse will investigate the possibility of replacing it with a more capable machine. Edwards' forthcoming Pathfinder articles, to be published in December and January, will be on the topics of healthy foods and frostbite, respectively.

7) Committee Reports: Morin noted that Kris Gullickson, Seeley Lake Community Council, has requested a summary of each Board meeting soon after that meeting for publication in the SLCC newsletter. She also receives the minutes of each meeting once the Board has approved them. These are posted on the SLCC website.

Public Comments on non-Agenda Items: None.

Next regular Board meeting is scheduled for January 10, 2011, at 5 P.M. at the Seeley Swan Medical Center conference room.

Board Chair Morin adjourned the meeting at 6:39 P.M.

ATTEST:

Chair

Date

Clerk

Date