

SEELEY LAKE-SWAN VALLEY HOSPITAL DISTRICT

Board of Trustees Meeting Minutes

October 11, 2010

In Attendance

Trustees: Jeff Aresty, Twyla Johnson, Mary Ann Morin, Karen Pratt

Board Clerk: Marty Kux

St. Patrick Hospital representative: Jim Gillhouse (by phone)

Seeley-Swan Medical Center representative: Eric Edwards, FNP

Guest: Kim Mansch, Partnership Health Center Executive Director

Absent: None

Call to Order

The regular monthly Seeley-Swan Hospital District Board meeting was called to order by Board Chair Mary Ann Morin at 5:02 P.M. at the Seeley Swan Medical Center clinic.

Dental/Mental Health Services Discussion

Kim Mansch, Executive Director of Partnership Health Center, described to the Board the procedure and timeline in applying for a New Access Point Grant which would help provide these services in the SSMC service area. A budget and abstract of this project is due November 17, 2010, with the full grant application (including letters of support) due in mid-December. Grant awards will be announced in April 2011, with the services required to be in place 120 days from then. Prior to this meeting, Morin, Trustee Karen Pratt, and SSMC/SPH Practice Manager Jim Gillhouse had met with Mansch to review these requirements and then prepared a draft Memorandum of Understanding between the SSHD and PHC, subject to review by SPH. The Board provided input to Mansch regarding anticipated dental/mental health services useage in terms of numbers of professional hours for dentist and dental assistant, hygenist, and licensed clinical social worker. Mansch/PHC will prepare the grant application.

Public Comments on Agenda Items: None.

Minutes: Minutes from the September 13, 2010, regular Board meeting were unanimously approved as written.

Financial Statements and Payables: A financial statement reflecting the August, 2010, income, expenses, and account balance was unanimously approved, as were checks to Caron Corporation for the August tax levy payment, to Littlebird's for the Health Fair provider lunches, and to Valley Bookkeeping for September services.

Old Business

- 1) Progress on Female Provider: No change in status since last meeting.
- 2) Health Fair Evaluation: Board members agreed that participation by providers and community members was below expectations. Prior to scheduling a future Health Fair, there needs to be discussion regarding a possible different venue and/or timing--possibly skipping a year or two before the next attempt.
- 3) Newspaper Articles: FNP Eric Edwards reported he was awaiting a schedule for his first Pathfinder article. The Board suggested that he e-mail an article to the editor and she would fit it in as space is available.

New Business

1) SPH Report: None.

2) Clinic Financials & Activities: None, due to Gillhouse's absence. He will provide these at the next meeting.

3) Management Report: None.

4) Quality Improvement: Gillhouse further explained (by phone) the Advanced Access program, which will be implemented at SSMC yet this month. This will allow for same-day scheduling for any patient who calls in before 4 PM. Requests for non-emergency visits after that time will be scheduled the next working day.

5) Chair Report:

a.) Application Letters: Morin reported that she has received letters of interest in the vacant Trustee position from two community members: Traci Jasnicky and Sandi Ridgeway. The Board discussed these equally excellent candidates and authorized Morin to contact them both in the hopes that one would be available for the Trustee position and the other would be interested in a seat on the Foundation Board following the re-organization of the latter.

b.) Advisory Committee Input: Tabled.

c.) Thank You for Marianne Judge: The Board authorized Clerk Marty Kux to purchase a \$100 VISA gift card for Marianne. It will be included in a greeting card that Morin will provide for all Board members to sign at the next meeting.

d.) Personal e-mails: Morin requested that any Board member wishing to designate a specific e-mail address for Board business e-mail that address to all Board members.

e.) New member packet: Tabled.

6) Practitioner Report: Edwards reported that he is anticipating improvements in patient flow with the Advanced Access program. He also reported on the status of clinic equipment.

7) Board Retreat Schedule: Morin announced that the Board retreat would begin at 9 AM at the Barn on November 6, 2010, with the regularly monthly meeting to be the first order of business. Other topics will include a discussion of the SSHD/Caron Corporation Lease Agreement and its renewal, the SSHD/PHC MOU for dental and mental health services, and the scheduling of and agenda for community meetings regarding the senior housing project status.

8) Committee Reports: Tabled.

Public Comments on non-Agenda Items: None.

Next regular Board meeting is scheduled for November 6, 2010, at 9 A.M. at the Barn.

Board Chair Morin adjourned the meeting at 7:26 P.M.

ATTEST:

Chair	Date	Clerk	Date