

SEELEY LAKE-SWAN VALLEY HOSPITAL DISTRICT

Board of Trustees Meeting Minutes

November 9, 2009

In Attendance

Trustees: Jeff Aresty, Twyla Johnson, Marianne Judge, Mary Ann Morin

Board Clerk: Marty Kux

St. Patrick Hospital representative: Jim Gillhouse

Absent: Karen Pratt

Call to Order

The regular monthly Seeley-Swan Hospital District Board meeting was called to order by Board Chair Jeff Aresty at 5:04 P.M. at the Seeley Swan Medical Center clinic.

Public Comments

None

Old Business

- 1) Minutes from the October 12, 2009, regular Board meeting were unanimously approved.
- 2) Provider Update: Jim Gillhouse, SPH Practice Manager for the SSMC, reported that a letter announcing Nurse Practitioner Cindy Gallea's departure as of December 31, 2009, and the arrival of Nurse Practitioner Eric Edwards on December 1, 2009, was mailed to all SMCC patients in late October and a news article was also published in the Pathfinder. The Open House for Eric is scheduled for December 8, 2009, with a farewell for Cindy to be scheduled in early January, 2010. Gillhouse is attempting to arrange for a female MD to be available at the clinic at least 2 days per month for appointments.
- 3) Wilma Nicholson Memorial: Aresty will procure the waiting room plaque from a vendor in Missoula.
- 4) Robert Wood Johnson Foundation Initiative on Nursing Education: Gillhouse will contact the U of M School of Technology to determine if any Seeley-Swan students are enrolled in medical course work.

New Business

- 1) SSHD Financials: A financial statement reflecting the September, 2009, income, expenses, and account balance was unanimously approved, as were checks to Blackfoot Telephone for the November loan payment, to Caron Corporation for the September tax levy payment, and to Valley Bookkeeping for October services.
- 2) SPH Report: None.
- 3) Clinic Financials: Gillhouse presented the Year-to-Date through October Profit and Loss Statement/Budget to Actual Comparison for the Seeley-Swan Medical Center, the Year-to-Date through October Profit and Loss Comparison with 2008, and the statistical "Dashboard" summary. He also provided trend graphs depicting office visits and charges over the past three years.
- 4) Management Report: Gillhouse reported that he has been assigned additional duties as Practice Manager for the Florence Family Practice.

5) Quality Improvement: Gillhouse reported that SSMC now has a goal to give lab, x-ray, etc. results to patients within one week, and this process is going well.

6) Chair Report: Aresty has learned that the Choteau, Montana medical clinic, serving a population smaller than the that served by the SMCC, provides more extensive services. He will followup on this by attempting to visit with a Board member of that clinic.

7) Practitioner Report: None.

8) Growth Strategy Committee Report: Trustee Twyla Johnson reported that the SSMC website has now been updated with the exception of an e-newsletter link. Gillhouse will followup to by incorporating "Helpful Links" onto the website. Johnson will ask that these links be announced in the Limelight, the weekly school newsletter for all Seeley Lake students and their parents.

9) Communication Committee Report: Trustee Mary Ann Morin expressed concern that in Montana a Nurse Practioner cannot prescribe home health care for patients. She suggested that this is something concerned citizens should bring to the attention of their legislators. She also has provided a Communication Committee list of responsibilities to Aresty, who will re-format it to parallel other such committee lists.

10) Other/Board Forum: Aresty will contact the Pathfinder regarding clarification of recent charges for various ads and notices.

Next regular Board meeting is scheduled for December 8, 2009, at 6:00 P.M. at the Seeley Swan Medical Center, following the reception for Eric Edwards.

Meeting adjourned at 6:07 P.M.

ATTEST:

Chair	Date	Clerk	Date