

SEELEY LAKE-SWAN VALLEY HOSPITAL DISTRICT

Board of Trustees Meeting Minutes

May 5, 2009

In Attendance

Trustees: Jeff Aresty, Marianne Judge, Mary Ann Morin, Karen Pratt

Board Clerk: Marty Kux

St. Patrick Hospital representatives: Jim Gillhouse

Seeley-Swan Medical Center representative: Cindy Gallea, APRN-FNP

Absent: Twyla Johnson, Kathy Maradeo

Call to Order

The regular monthly Seeley-Swan Hospital District Board meeting was called to order by Board Chair Jeff Aresty at 5:06 P.M. at the Seeley Swan Medical Center clinic.

Public Comments

None.

Old Business

- 1) Minutes from the April 18, 2009, Board meeting were unanimously approved.
- 2) Ceiling Fan: Aresty reported that the new fan in the clinic's waiting room will be billed to the District through Lakeview Electric.
- 3) Health Resource Guide: Aresty reported that an electronic version of the Guide will be available soon for review by Board members. Decisions will then be made regarding quantities and distribution.
- 4) Mission/Vision Statement: The Board unanimously approved the final version of this Statement. Jim Gillhouse, SPH Practice Manager for the SSMC, will contact vendors regarding the framing/display of this document.

New Business

- 1) Board Member Change: Board Clerk Marty Kux provided the oath of office for signature by new Board member Karen Pratt. Confirmation was made by Board Chair Jeff Aresty. Continuing Board member Twyla Johnson will be seated for a three year term at the next meeting. The Board thanked outgoing Trustee Kathy Maradeo for her contributions to the Board and unanimously approved the purchase of a meal gift certificate in appreciation of her volunteer work for the Hospital District over the past three years. Kux distributed the Conflict of Interest Disclosure Questionnaire to all Board members, asking that each again complete this Questionnaire.
- 2) Reorganization of Board Officers: Election of officers was held, with Trustee Marianne Judge nominating Aresty and Trustee Mary Ann Morin to serve as Chair and Vice-Chair, respectively, for the next year. These nominations were unanimously approved by the Board, as was the appointment of Kux to serve as Clerk to the Board for the next year.
- 3) SSHD Financials: A financial statement reflecting the March, 2009, income, expenses, and account balance was unanimously approved, as were checks to Blackfoot Telephone for the May loan payment, to Caron Corporation for the March tax levy payment, and to Marlene Normark for her work on the Health Resource Guide layout.

4) SPH Report: None.

5) Clinic Financials: Gillhouse reported that average patient visits/day increased in April. No documentation is yet available as the accounts for April are still being closed as of this meeting date.

6) Management Report: Gillhouse reported that the SSMC may qualify for Rural Health Clinic (RHC) designation. He will conduct an analysis of this for the next month's meeting. Although such designation would not lower patient pricing, it would potentially enhance the Medicare/Medicaid reimbursements available. He also announced that the parking lot will be swept as part of an effort to upgrade the appearance of the clinic. This led into a discussion, introduced by Vice-Chair Morin, on various building repairs for which she has obtained bids. The Board authorized Jim Jaimes to proceed with repairs to the rock pillars and entry slab and to clean the roof and front of the building. Gillhouse will obtain bid information for resealing and striping the driveway/parking lot.

7) Quality Improvement: None

8) Chair Report: Aresty reported that he has informed the Chamber of Commerce of the Board's decision to hold a separate Health Fair in 2009 rather than combining it with a community-wide Business Fair. The latter is still a possibility for future years. He also informed the Sela Senci organization that this Board is not a candidate for assuming responsibility for the Seeley Swan Stage. The Hospital District has been approached by the local schools with the request that the conference room be available for use by a trained mental health counselor for appointments with students. Aresty asked Gillhouse, as representative of the lessee of the building, to respond to this request. Aresty distributed a draft document outlining Board member responsibilities/job descriptions.

9) Practitioner Report: Nurse Practitioner Cindy Gallea provided the Board with an update on clinic activities from a staff point of view. She also suggested that the Board consider some kind of physical fitness/exercise component tied in with the Health Fair, such as a community walk.

10) Health Fair Committee Report: Judge reported that the Community Hall has been reserved for September 12, 2009, and led a discussion of publicity planning--implementation of which will be reported at the next meeting.

11) & 12) Growth Strategy and Communication Committee Reports: tabled until next meeting.

13) New Trustee Orientation: tabled until next meeting.

Next regular Board meeting is scheduled for June 8, 2009, at 5:00 P.M. at the Seeley Swan Medical Center.

Meeting adjourned at 7:30 P.M.

ATTEST:

Chair	Date	Clerk	Date
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