

SEELEY LAKE-SWAN VALLEY HOSPITAL DISTRICT

Board of Trustees Meeting Minutes

March 3, 2009

In Attendance

Trustees: Jeff Aresty, Twyla Johnson, Marianne Judge, Kathy Maradeo, Mary Ann Morin

Board Clerk: Marty Kux

St. Patrick Hospital representatives: Mark Wakai, Jim Gillhouse

Absent: None

Call to Order

The regular monthly Seeley-Swan Hospital District Board meeting was called to order by Board Chair Jeff Aresty at 5:10 P.M. at the Seeley Swan Medical Center.

Public Comments

None.

Old Business

- 1) Minutes from the February 3, 2009, Board meeting were unanimously approved with one correction.
- 2) Health Resource Guide: Final proof reading of the Guide is yet to be done. This matter is tabled until the next meeting, when final decisions on size of fonts and of the booklet itself will be made.
- 3) Ceiling Fan: Board Clerk Marty Kux reported on a conversation he had with SSMC architect John Wells regarding the lack of sufficient heat in the waiting room. The Board authorized Kux to ask Creekside Electric, Inc. for an estimate to purchase and install a reversible ceiling fan in the waiting room.
- 4) Health Fair: Board Vice-Chair Mary Ann Morin reported that Pathfinder editor Caroline Jenkins will not be sponsoring the Woman's Fair event discussed at the last meeting. The Board agreed to target late summer/early fall as a possible timeframe for the 2009 Health Fair. Trustee Marianne Judge will provide the Board with a task list of work to be done in planning and implementing the Fair. Aresty will contact the Chamber of Commerce with the idea of incorporating the Health Fair into a community-wide Business Fair.
- 5) Board Retreat: Aresty announced that this is now scheduled for Saturday, April 18, 2009, at Littlebird's Cafe. He will provide an agenda and time prior to that date.
- 6) Election Update: Kux reported that since only two candidates have filed for the two Board seats up for election in May, the election will not be held and the County Commissioners will appoint the candidates. Incumbent Trustee Twyla Johnson and community member Karen Pratt will be seated at the May Board meeting.

New Business

- 1) SSHD Financials: Kux presented a financial statement reflecting the January, 2009, income, expenses, and account balance. This was unanimously approved, as were checks to Blackfoot Telephone for the March loan payment and to Valley Bookkeeping for February services. The Board also ratified the following expenses which were paid after the February 3 meeting: to Caron Corporation

for the January tax levy payment, to Valley Bookkeeping for January services, to First Valley Bank for 1/2 the annual Safe Deposit Box rental fee, and to the Pathfinder for the first of two election notices.

2) SPH Report: Mark Wakai, St. Patrick Hospital Vice-President of Business Development, reported that SPH has made a federal appropriations request of \$1.8 million for various improvements to their business including the implementation of a system to connect Electronic Medical Records--an item that would directly affect the operation of this clinic. Although close control of capital expenditures is now in place, the Providence Health & Services System has committed to a establishing a program to provide uniformity of practice management throughout its hospitals and clinics. This will also directly impact this clinic. Finally, he reported that hospital patient load is down 6%, reflecting the economic situation and the decision by potential patients to forego elective surgeries.

3) Clinic Financials: Jim Gillhouse, SPH Practice Manager for the SSMC, presented the January, 2009, Profit and Loss Statement/Budget Comparison for the Seeley-Swan Medical Center/Caron Corporation entity, as well as the statistical "Dashboard" summary for January 2009.

4) Management Report: Gillhouse announced that letters have been mailed to approximately 1,200 clinic patients notifying them of Dr. Fyfe's resignation. The immediate management plan is for Cindy Gallea, APRN-FNP, to work full time as the clinic's sole provider commencing in April. For the first half of March, Stacye Johnson, FNP-BC, will fill in while Cindy is away. Dr. Fyfe will provide medical services for the latter part of March. The Board agreed that this is probably not the time to pursue another permanent medical provider. In regard to the sports physicals discussed last month, Gillhouse announced that they would be available at \$45/visit, with parents of students asked to sign a waiver acknowledging that this is not a full preventative medical exam.

5) Quality Improvement: No report for this month.

6) Chair Report: Aresty reported that he has asked the Pathfinder to correct the Board meeting information listed in each issue. He will also provide input to the Chamber of Commerce website calendar regarding the Board and SSMC Advisory Committee meeting schedules.

7) Physician Report: None.

Next regular Board meeting is tentatively scheduled to precede the Board Retreat on April 18, 2009. Time to be announced.

Meeting adjourned at 6:27 P.M.

ATTEST:

Chair	Date	Clerk	Date