

SEELEY LAKE-SWAN VALLEY HOSPITAL DISTRICT

Board of Trustees Meeting Minutes

June 15, 2009

In Attendance

Trustees: Jeff Aresty, Twyla Johnson, Marianne Judge, Karen Pratt

Board Clerk: Marty Kux

St. Patrick Hospital representatives: Jim Gillhouse

Seeley-Swan Medical Center representative: Cindy Gallea, APRN-FNP

Absent: Mary Ann Morin

Call to Order

The regular monthly Seeley-Swan Hospital District Board meeting was called to order by Board Chair Jeff Aresty at 5:07 P.M. at the Seeley Swan Medical Center clinic.

Public Comments

None.

Old Business

- 1) Minutes from the May 5, 2009, Board meeting were unanimously approved.
- 2) Oath of Office: Trustee Twyla Johnson signed the Oath of Office and Conflict of Interest Questionnaire for her three year term which commenced last month.
- 3) Mission/Vision Statement: The Board reviewed and unanimously approved (with revisions) the vendor's presentation of this Statement. Jim Gillhouse, SPH Practice Manager for the SSMC, will have two copies of this document prepared for the existing frames.
- 4) Health Resource Guide: Aresty asked Board members to review the electronic version of the Guide which he has e-mailed to them and be prepared to finalize it at the next meeting.
- 5) Rural Health Center (RHC) Analysis: Gillhouse reported on his study to date of the possibility of the SSMC qualifying for RHC status, providing the Board with a detailed, written and verbal overview of RHC requirements and financial feasibility. The Board requested that he proceed with the next step, which involves retaining an outside consultant to perform a code by code financial analysis and detailed rate determination. Another by-product of this study might be written patient care policies.
- 6) Building/Grounds Maintenance: Tabled until the next meeting.

New Business

- 1) SSHD Financials: A financial statement reflecting the April, 2009, income, expenses, and account balance was unanimously approved, as were checks to Blackfoot Telephone for the June loan payment, to Caron Corporation for the April tax levy payment, to J D Parker Construction for resealing and restriping of the driveway and parking lot, to Lakeview Electric for the waiting room ceiling fan, and to Valley Bookkeeping for March, April, and May services. (The resealing/restriping project had been previously approved via communications among the Board members since the May meeting).
- 2) SPH Report: Gillhouse reported that SPH business is up over the past three months, with continuing consolidation of some phases of operations within the Providence Health Care system.

3) Clinic Financials: Gillhouse presented the April and May YTD, 2009, Profit and Loss Statement/Budget and Prior Year Comparison for the Seeley-Swan Medical Center/Caron Corporation entity, as well as the statistical "Dashboard" summary for those months.

4) Management Report: None.

5) Quality Improvement: Gillhouse reported that QI efforts are still focusing on more timely followup on lab results, etc.

6) Chair Report: None.

7) Practitioner Report: Nurse Practitioner Cindy Gallea, during a discussion of growth strategies, suggested that it be more clearly communicated that SSMC provides women's health care. She also mentioned that there would be an advantage to having a male provider available for patients.

8) Health Fair Committee Report: Trustee Marianne Judge reported that of the 30 provider invitations extended, there have been ten positive responses. She will follow up on the remainder.

9) Growth Strategy Committee Report: Trustee Twyla Johnson distributed a list of ideas for general discussion. In addition, it was suggested that the SSMC staff a booth at the Seeley Lake Farmers' Market on Sundays for clinic publicity, possibly offering blood pressure checks. Also discussed was how to better utilize the Pathfinder advertisement and what should be an appropriate level of publicity for the 30% cash discount now being offered.

10) Communication Committee Report: tabled until next meeting.

11) New Trustee Orientation: Aresty distributed a list of items for consideration in preparing a packet of information for newly-elected Board members. Trustee Karen Pratt requested a separate meeting with Chair Aresty to better understand history and responsibilities without consuming time at a regular Board meeting.

Next regular Board meeting is scheduled for July 13, 2009, at 5:00 P.M. at the Seeley Swan Medical Center.

Meeting adjourned at 7:14 P.M.

ATTEST:

Chair	Date	Clerk	Date