

SEELEY LAKE-SWAN VALLEY HOSPITAL DISTRICT

Board of Trustees Meeting Minutes

February 3, 2009

In Attendance

Trustees: Jeff Aresty, Twyla Johnson, Marianne Judge, Kathy Maradeo, Mary Ann Morin

Board Clerk: Marty Kux

St. Patrick Hospital representative: Jim Gillhouse

Absent: None

Call to Order

The regular monthly Seeley-Swan Hospital District Board meeting was called to order by Board Chair Jeff Aresty at 5:07 P.M. at the Seeley Swan Medical Center.

Public Comments

None.

Old Business

1) Minutes from the January 6, 2009, Board meeting were unanimously approved.

2) Jessica Flint Visit: Aresty reported that he and Jim Gillhouse, SPH Practice Manager for the Seeley clinic, met with Flint, Congressman Dennis Rehberg field representative, on Monday, January 12, 2009, at the clinic. They discussed the history of the clinic and the potential for a senior assisted living complex. Flint encouraged Aresty to complete an on-line application for funding through the 2010 Appropriations bill. The current Stimulus bill will probably be administered through state and local governments.

3) Health Resource Guide: Trustee Kathy Maradeo presented the latest version of the Guide for Board review. Although the 6" x 9" format is attractive and handy, it may need to be enlarged to permit larger typeset for readability. Maradeo is working with local resident Marlene Normark in the layout and composition of the Guide. Trustee Mary Ann Morin will act as the final proof reader of the Guide.

4) Draft Management Evaluation Tool: Aresty distributed the final version. There was no discussion regarding its implementation.

5) Auxiliary Heater: Board Clerk Marty Kux reported that, with Chair approval, he had purchased with District funds an infra-red heater for the clinic waiting room and installed it on January 26, 2009. The Board requested that Kux contact architect John Wells regarding the insulation in the ceiling and the feasibility of a ceiling fan.

6) Building Repairs: Aresty reported that he will touch up the interior wall paint when the current artwork is rotated for new artwork mid-month. Morin reported that the exterior rock repair will be done in the spring.

7) Health Fair: Maradeo reported that Pathfinder editor Caroline Jenkins is planning a Woman's Fair event around Mother's Day and has invited the clinic to participate with health-related topics. The Board discussed this at length and does not feel that this is an acceptable alternative to the clinic-sponsored Health Fair. Vice-Chair Mary Ann Morin will discuss this further with Jenkins. It is possible that the Health Fair might be held in the fall vs. spring. Gillhouse distributed a flyer describing a Heart Expo to be held at St. Patrick Hospital on February 7, 2009.

8) Practice Growth Strategies--Patient Fees: Gillhouse announced that, effective February 1, 2009, a 30% discount will be available to clinic self-pay patients who pay in full at time of service. This does not apply to insured patients or those with a third party payer source. A sliding fee scale program may also be applied for by patients with financial hardship.

9) Board Retreat: Aresty announced that this is scheduled for Saturday, April 25, 2009, at Littlebird's Cafe; agenda and times to be announced. Following discussion, it may be that the date will be changed due to scheduling conflicts and/or potential Board membership changes due to the upcoming election.

10) Election Update: Kux reported that Trustee Twyla Johnson has filed for the May 5, 2009, election. Maradeo announced that she will not seek another term on the Board, but that she knows of two other potential candidates. Deadline for filing is 5 PM, February 19, 2009.

New Business

1) SSHD Financials: Kux presented a financial statement reflecting the December, 2008, income, expenses, and account balance. This was unanimously approved, as were checks to Blackfoot Telephone for the February loan payment, to Caron Corporation for the December tax levy payment, and to the postmaster for 1/2 the annual Post Office Box rental fee. The Board also ratified the previously paid expense of the auxiliary heater.

2) SPH Report: None.

3) Clinic Financials: Gillhouse presented the December and Year-to-Date, 2008, Profit and Loss Statement/Budget Comparison for the Seeley-Swan Medical Center/Caron Corporation entity, as well as the statistical "Dashboard" summary for 2008 and January 2009.

4) Management Report: Gillhouse announced that sports physicals would once again be available at the clinic for \$25 and that, effective immediately, Dr. Jeff Schroeder, psychologist, will no longer have office hours in Seeley Lake. He then told the Board that Dr. Fyfe has verbally given notice of resignation as of March 24, 2009. Discussion ensued regarding the short-and long-term provider staffing of the clinic.

5) Quality Improvement: Gillhouse reported that the current QI emphasis on efficiency is continuing. He and clinic staff standardized the exam rooms so that all materials are the same and in the same location in each room. They also thoroughly cleaned and reorganized the storage room, discarding what was not needed and labeling the remaining items.

6) Chair Report: Aresty reported that the clinic website was down for one week following the transition from Tamarack Management to SPH. He attended a community update held by SPH on January 13, 2009, and the annual Seeley Lake Community Council infrastructure meeting on February 2, 2009.

7) Physician Report: None.

Next regular Board meeting is tentatively scheduled for 5:00 P.M., March 3, 2009, at the Seeley Swan Medical Center.

Meeting adjourned at 7:06 P.M.

ATTEST:

Chair	Date	Clerk	Date

