

SEELEY LAKE-SWAN VALLEY HOSPITAL DISTRICT
Board of Trustees Meeting Minutes
June 16, 2008

In Attendance

Trustees: Jeff Aresty, Twyla Johnson, Marianne Judge, Kathy Maradeo, Mary Ann Morin
Board Clerk: Marty Kux
Tamarack Mangement, Inc. representatives: Joyce Stevens, Sharon Johnston
Seeley Swan Medical Center representative: Alistair Fyfe, M.D.

Call to Order

The regular monthly Seeley-Swan Hospital District Board meeting was called to order by Board Chair Jeff Aresty at 5:11 P.M. at the Seeley Swan Medical Center.

Public Comments

None

Old Business

- 1) Minutes from the May 12, 2008, Board meeting were unanimously approved with the deletion of a timeframe for the community resource guide (guide was provided by Vice-Chair Mary Ann Morin).
- 2) Marty Kux was nominated and unanimously approved as Board Clerk for the next year.
- 3) Review of Goals from 2007 Board Retreat: Board members reviewed the Market Share information available. Joyce Stevens, TMI Director of Ancillary & Satellite Services, will provide age breakdown data of clinic patients for the next meeting. As part of a discussion of Service Area, it was agreed that clinic brochures should be placed in Condon, Ovando, and Helmville. Aresty will ask former Board Chair Tim Love for names of contacts in Ovando and Helmville. The Vaccines for Children Program brochure will be included in each kindergarten registration packet. Additional retreat goals will be discussed at the next meeting.
- 4) Health Fair: Although both participant and provider attendance at the May 17, 2008, Health Fair was not as large as anticipated, Board members agreed to continue this activity in 2009. Aresty asked Trustee Marianne Judge to provide an organizing outline so that each Board member can participate in a specific aspect of the Fair. It was suggested that special activities be planned for children.
- 5) Practice Growth Strategies/Practitioner Seminars: TMI Practice Manager Sharon Johnston reported that Dr. Fyfe's talk on Common Ailments on May 13, 2008, was well attended. Psychologist Dr. Jeff Schroeder will present a talk on June 17.

6) Health Resource Guide: Vice-Chair Mary Ann Morin volunteered to draft a letter to local providers with a questionnaire regarding articles and/or advertising for this guide.

New Business

1) SSHD Financials: Kux presented a financial statement reflecting the April, 2008, and year-to-date income, expenses, and account balance. This was unanimously approved, as were checks to Blackfoot Telephone for the June loan payment, to Valley Bookkeeping for May services, and to Trustee Marianne Judge for Health Fair expense reimbursements. The Board also ratified previously written checks to the Seeley Lake Community Hall for hall rent, to the Venture Crew for table/chair setup and take down, and to Sharon Johnston for provider food. These were all Health Fair expenses.

2) Quality Improvement: Johnston reported that staff is improving in their use of the superbill format for documenting patient services, as well as in the utilization of the EMR system (resulting in receiving all diagnostic tests that are ordered). She is working on changes in the EMR system for the Vaccines for Children program to provide adequate documentation for VFC site visits and generation of VFC reports when requested. The pro-time testing equipment (for use with patients who require monitoring of blood thinning medication) has been introduced at the Lolo clinic and may soon be available at SSMC. She will ask Cindy Gallea for a copy of Cindy's article on the capabilities of a Family Nurse Practitioner, with the intent of publishing it again in the Pathfinder.

3) TMI Financials/Report: Stevens presented the May Statistical Summary and the May and Year-to-Date, 2008, Profit and Loss Statement/Budget Comparison for the Seeley-Swan Medical Center/Caron Corporation entity. She also provided Board members with copies of the recent Patient Satisfaction Survey, which will be discussed at the July meeting.

4) Chair Report: Aresty reported that he responded to a letter from the Seeley Lake Community Council requesting information about the SSHD Board. The SLCC intent is to create a website on which all community board activities and minutes will be posted. He will contact the Pathfinder editor to ensure that the Hospital District Board meeting is always listed in the weekly Community Calendar. He also circulated a Thank You note from Tim Love to the Board for the gift certificate.

5) Physician Report: Dr Fyfe reports that he will be available for community meetings in Seeley Lake and Condon as the opportunity arises and as it fits with his time in residence in Seeley Lake.

8) Other/Board Forum: None.

Next regular Board meeting is tentatively scheduled for 5:00 P.M., July 14, 2008, at the Seeley Swan Medical Center.

Meeting adjourned at 6:50 P.M.

ATTEST:

Chair

Date

Clerk

Date