

SEELEY LAKE-SWAN VALLEY HOSPITAL DISTRICT
Board of Trustees Meeting Minutes
January 14, 2008

In Attendance

Trustees: Jeff Aresty, Twyla Johnson, Marianne Judge, Kathy Maradeo

Board Clerk: Marty Kux

Tamarack Mangement, Inc. representative: Sharon Johnston

Absent: Tim Love (excused)

Call to Order

The regular monthly Seeley-Swan Hospital District Board meeting was called to order by Board Vice-Chair Jeff Aresty at 5:07 P.M. at the Seeley Swan Medical Center.

Public Comments

None

Old Business

- 1) Minutes from the December 3, 2007, Board meeting were unanimously approved as written.
- 2) Disaster Planning: Sharon Johnston, Tamarack Management, Inc. (TMI) Practice Manager, distributed the revised draft Disaster Protocol for the Seeley Swan Medical Center. She asked for one more round of review comments from Board members, following which she will finalize this document and distribute copies to those medical and other staff personnel who will be responsible for implementing it when required.
- 3) Retreat Follow-up: Johnston, on behalf of herself, TMI Director of Ancillary & Satellite Services Joyce Stevens, and St. Patrick Associate Vice-President for Physician Services Amy Shoales distributed a document showing the Seeley-Swan Hospital District area market share analysis (updated through 2007) and industry norms. Vice-Chair Aresty will ask Shoales for further assistance with the next step in practice growth strategies utilizing this data. The Board agreed upon Saturday, May 17, 2008, from 10:00 AM to 2:00 PM as the date and time for the Health Fair. Trustee Marianne Judge will contact providers with notification and requests for their participation.
- 4) Mission/Vision Statement: Johnston announced that printed and framed copies of the combined Mission/Vision Statement of the Board are now hanging in both the patient waiting room and in the conference room.

5) Vaccines for Children brochure: Trustee Twyla Johnson confirmed that the brochure describing the Vaccines for Children Program has been distributed through the public schools system.

6) Health Resource Guide: Aresty reported that a committee consisting of himself, Board Chair Tim Love, and Trustees Marianne Judge and Kathy Maradeo met on December 19, 2007, to begin work on a Health Resource Guide similar to that published annually for Missoula County in the Missoulian. He will pursue this with a contact at the Missoulian and report at the next Board meeting.

7) Johnston announced that as of meeting time, five residents had signed up for Dr. Fyfe's talk on hypertension, to be held at the clinic after hours on Wednesday, January 23, 2008. Discussion ensued as to the possibility of holding a similar event in Condon in the future.

New Business

1) SSHD Financials: Board Clerk Marty Kux presented a financial statement reflecting the November, 2007, and year-to-date income, expenses, and account balance. This was unanimously approved, as were checks to Blackfoot Telephone for the January loan payment and Valley Bookkeeping for December services. A previously signed check to Caron Corporation for the November tax levy payment was ratified by the Board.

2) SPH Report: In lieu of St. Patrick Hospital representation at the meeting, Johnston reported that it is likely that the Seeley Swan Medical Center will need to prepare for JCAHO (Joint Commission on the Accreditation of Healthcare Organizations) review sometime in the future. Tamarack Management personnel are beginning to prepare for this.

3) TMI Financials: Johnston presented the November 2007 and year-to-date Statistical Summary and Profit and Loss Statement/Budget Comparison for the Seeley-Swan Medical Center/Caron Corporation entity.

4) TMI Report: Johnston presented a new Seeley Swan Medical Center brochure draft for review by the Board. It is still under development.

5) Quality Improvement: Johnston reported that a patient study is being conducted to determine if patients are taking the providers' recommendations for followup tests at other sites such as St. Patrick Hospital.

6) Election of Board Members: Prior to this meeting, Chair Love had e-mailed all Board members that he will not seek re-election when his term expires in May. Aresty will process the paperwork to put his name on the ballot again for the election, which will occur on May 6, 2008. The Pathfinder will contain notices of this election in the next issues.

7) Chair Report: None.

8) Physician Report: None.

9) Other/Board Forum: None.

Next regular Board meeting is tentatively scheduled for 5:00 P.M., February 11, 2008, at the Seeley Swan Medical Center.

Meeting adjourned at 6:46 P.M.

ATTEST:

Vice-Chair

Date

Clerk

Date